

Financial Analyst (Ottawa)

About NCI:

Natural Convergence supplies hosted VoIP applications that enable Service Providers to sell dramatically improved services to the huge, yet untapped, small business market. Its flagship product, **silhouette**, replaces traditional key systems and combines familiar functionality with powerful cost and performance advantages. Natural Convergence's go-to-market channel strategy is optimized to the buying habits of small businesses—from value-added resellers, through service providers and original equipment manufacturers.

Founded in April 2001, NCI has grown with Service Provider customers deploying their industry leading products to small business customers globally.

Natural Convergence is headquartered in Ottawa, Canada, with regional offices strategically located in the Americas and EMEA.

Mandate:

In this exciting position, you will have the opportunity to work closely with the Controller to mould the role to meet the organization's objectives as well as your personal professional goals. If you are passionate about the finance function, enjoy rolling up your sleeves and are ready to grow your career, we'd like to hear from you

Responsibilities:

Reporting

- Financial reporting on a monthly, quarterly and annual basis
- Reconciliation of assigned income statement and balance sheet accounts
- Compliance tax remittances
- Assist in year end audit reporting and requirements
- Perform other projects as assigned

Treasury

- Prepare weekly cash flow projections
- Prepare monthly bank package

Human Resources/Payroll:

- Full cycle Human resources support
- Manage corporate payroll including US sub
- Payroll accounting and reconciliations
- Commission calculations

Requirements

Education and Experience:

- Minimum College Diploma (or equivalent) in Business/Accounting
- 3-5 years relevant experience in similar or a related role

Specialized Skills:

- High attention to detail: must be extremely well organized and analytical

- Proven ability to handle multiple priorities and meet deadlines
- Strong analytical and communication skills
- Experience in accounting in multiple currencies
- Strong understanding of full cycle accounting

Assets:

- Advanced skills in MS-Office
- Registration in 4th or 5th level of a recognized professional accounting program, CMA or CGA
- Previous experience with software revenue recognition

Background

Natural Convergence offers a competitive salary and sales incentive program, excellent benefit package, including Stock Options.

If you would like to apply for this position please direct your resume to hr@naturalconvergence.com